



An ISO 9001:2008 Institute  
No. 45011/3/2013-LDI (Pt-II)

Ministry of Law and Justice  
Legislative Department

**INSTITUTE OF LEGISLATIVE DRAFTING AND RESEARCH (ILDR)**

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**VOLUNTARY INTERNSHIP SCHEME FOR LAW STUDENTS IN ILDR OF THE  
LEGISLATIVE DEPARTMENT**

Institute of Legislative Drafting and Research, Legislative Department in the Ministry of Law and Justice offers VOLUNTARY INTERNSHIP SCHEME FOR LAW STUDENTS pursuing their 4<sup>th</sup> and 5<sup>th</sup> year Five Year integrated bachelor degree in law or pursuing final Year of 3 years bachelor degree in Law from recognised law colleges in the country. The purpose of the Scheme is to motivate students in creating interest in legislative drafting as a profession. The Scheme would help the students to enhance their legislative drafting skills and secure knowledge about the nature and working of the Legislative Department. After the completion of the internship, it is expected that the interns would go out of the Legislative Department with deeper understanding of its functioning. The following conditions shall be applicable to the Scheme: –

1. Every application under the Scheme shall be in the Form annexed and shall be recommended by the Dean or Head of the Department of the Institution, where the student is pursuing studies.
2. The internship shall be in two spells in a year i.e. Winter internship (October to January) and Summer internship (May to August).
3. The applications received from **January to April** shall be considered for Summer Internship and applications received from **May to September** shall be considered for Winter Internship.
4. Application form shall be accompanied by a brief note not exceeding 250 words indicating applicant's interest in legislative drafting.
5. ILDR reserves the right to select the interns and to revise the Scheme as and when found necessary.
6. Preference shall be given to students who have opted for legislative drafting as one of the subjects of study.
7. Duration of the internship shall be between four to six weeks.
8. No remuneration, allowance or expense shall be payable by ILDR under the Scheme and no employment liability shall be undertaken by it.
9. Maximum number of interns selected shall be five at any point of time.
10. Interns may have no access to files or folders in hard or electronic form, which are of classified or secret in nature and they may be restricted entry into any section, wing, chamber or room in the Legislative Department.
11. Interns shall be available in the Legislative Department during the working hours and shall be required to sign the daily attendance register.
12. Interns may be allowed to use the library of the Ministry of Law and Justice only for reference purposes.
13. Interns may be assigned any responsibility relating to study, research or other work in connection with the functioning of the Department, and any material prepared by the interns shall be the property of the Department.
14. Interns may work under the supervision of any officer to be decided by the Department.
15. Any responsibility relating to study, research or other work in connection with the functioning of the Department undertaken by the intern shall be evaluated by the Legislative Department.
16. Interns may be required to present a report at the completion of internship.
17. A certificate of internship shall be issued by ILDR to the intern only on successful completion of the internship.



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**APPLICATION FORM FOR VOLUNTARY INTERNSHIP SCHEME FOR LAW STUDENTS**

1.	Name of the Applicant (in capital letters)	
2.	Address for Correspondence	
3.	Email Address	
4.	Telephone (with STD code) /Mobile No.	
5.	Date of Birth	
6.	Sex	
7.	Whether member of SC/ST	
8.	Name and address of the Institution/ University	
9.	Whether 5 years' integrated course or 3 years' course	
10.	Year of study	
11.	Aggregate Division/Percentage/ Grade/Marks obtained yearwise	
12.	Whether Legislative Drafting included in the syllabus/opted as a subject of study	
13.	Period of internship sought	
14.	Whether brief note (not exceeding 250 words) indicating applicant's interest in legislative drafting attached	

Signature with Date:

**Recommendation of the Head/Dean/Registrar of the Institution**

Name :

Designation :

Signature with Seal :

Mobile No.

Email ID :

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**Note:** Duly typed application form may be forwarded to Branch Officer, ILDR, 416 'D' Wing, Legislative Department, Ministry of Law and Justice, Shastri Bhawan, New Delhi-110 001, or emailed to [ildr.ld@nic.in](mailto:ildr.ld@nic.in)