

INCUMBENCY POSITION

Position of the sanctioned strength and incumbents of various posts in the Legislative Department (Main Secretariat) (as on 28.07.2015)

S.No	Name of the Posts	Sanctioned Strength	Number of vacancies	Name of the Incumbents	In Position
1.	Secretary	1		Dr. G. Narayana Raju	1
2.	Addl. Secretary	2	-	1. Dr. (Ms) Reeta Vasishta 2. Dr. (Ms) Mukulita Vijaywargiya	2
3.	Joint Secretary & Legislative Counsel	5	2	1. Shri K. Biswal 2. Dr. N.R. Battu 3. Shri K.R. Sajji Kumar	3
4.	Additional Legislative Counsel	4	1	1. Shri Udaya Kumara 2. Shri Chander Veer 3. Smt. Veena Kothavale (Adhoc)	3
5.	Director/Deputy Secretary	4	-	1. Shri Jose Thomas, Director 2. Shri B.M. Sharma, DS 3. Shri S.K. Chitkara, DS 4. Shri K. Suresh Kumar, DS	4
6.	Deputy Legislative Counsel	9	-	1. Smt. Sudha Rani Relangi (On Deputation) 2. Shri Diwakar Singh (On Deputation) 3. Shri Radha Krishana Cheekati 4. Shri Ramisetty Sreenivas 5. Shri R.K. Pattanayak 6. Shri K.V. Kumar 7. Smt. Akali V. Konghay. 8. Shri Ishwar Chander Sharma (adhoc) 9. Shri K. Sreemannarayan (adhoc)	9
7.	Joint Director (O.L.)	1	1	Shri Kanwar Singh	-
8.	Under Secretary	2	-	1. Smt. Manmohini Sood 2. Shri C. Mohandas	2
10.	Assistant Legislative Counsel	13	5	Shri P.K. Bansal Smt. Sunita Anand Shri Y.S. Rao Smt. Renu Sinha Shri T.S. Murlidharan Shri R.S. Jayakrishan Shri Prashant Singh Shri B.N.S.V.S.K. Bangar Raju (adhoc)	8

11.	PSO/Sr.PPS	1	-	Smt. KavitaKundra,PSO	1
12.	Principal Private Secretary	6	3	1. Shri Praveen Chander Gurah 2. Shri Bhupender 3. Ms Dayawati Sharma	3
13.	Section Officer	10	-	1. Shri R.KSharma 2. Smt. Chandra Kanta 3. Smt Kusum Lata 4. Smt. Gorke Beri 5. Smt. Aparna 6. Shri Ravish Kumar 7. Smt Suman Lata Sharma 8.Shri R. Kalyan sundrama 9. Shri S.C.Bhardwaj 10.Shri Subhash Chand	10
14.	Assistant Director (O.L.)	2	1	1. Smt. Neelam Prakash Vacant-1	1
15.	Superintendent (Legal)	4	1	1. Shri Bahadur Singh 2.Shri Gagesh Kumar 3.Shri K.K.Sharma (On deputation)	3
16.	Superintendent (Printing)	2	-	1. Shri R.C.Verma 2. Smt. Sunita	2
17.	Confidential Superintendent	1	-	1. Shri Prem Shankar Prasad	1
18.	Steno Grade 'A' and 'B' (Merged)/ Private Secretary	13	5	1. Smt. Anita 2. Shri R.V.S. Bhanu Prasad 3. Shri Rajendra Kumar 4. Smt. Lata Ratanpal 5. Ms. Tripta Gulati 6. Smt Renu Gogia 7. Smt. Manorama Pahwa 8. Smt. Rinku Saluja	8
19.	Cash Officer	1	-	1. Shri Hansraj	1

20.	Assistant (CSS)	27	7	<ol style="list-style-type: none"> 1. Smt. Nita Sharma 2. Shri Narender Kr. Messawan 3. Shri Pawan Kumar Kalia 4. Smt. Pushpa Ramchandani 5. Smt. Rama Sekhar 6. Smt. Manju Bala 7. Smt. Anil Kumari 8. Shri Ved Prakash 9. Smt. Seema Ahuja 10. Shri Mohd. Usman 11. Shri R.K.Nanda (adhoc) 12. Shri Indraj Meena (adhoc) 13. Smt. Anita (adhoc) 14. Shri Chander Ballabh (adhoc) 15. Shri Rajender Singh (adhoc) 16. Smt. Subala Chauhan (adhoc) 17. Shri Rajiv Kumar Sharma (adhoc) 18. Shri Rajesh Dhari Singh (adhoc) 19. Shri Mahender Singh (adhoc) 20. Shri Sanjay Kataria (adhoc) 	20
21.	Assistant (Printing)	5	3	<ol style="list-style-type: none"> 1. Y.P. Guglani 2. Smt. Inderjeet Kaur 	2
22.	Sr. Hindi Translator	1	-	Shri Anuj Kumar	1
23.	Parliament Assistant	1	-	Shri Sohan Singh Negi(adhoc)	1
24.	Personal Assistant	18	7	<ol style="list-style-type: none"> 1. Smt. Rajni Manocha 2. Smt Veena Bhatia 3. Smt. Sunira Chawla 4. Smt. Anita Gaur 5. Smt. Meena Lalwani 6. Smt. Rosy Kapur 7. Shri M.S. Gupta (Hindi) 8. Shri A. P. Thomas 9. Smt. Madhu Dhingra 10. Shri A. K. Chadha 11. Smt. Rama Ambwani 	11
25.	Assistant (Legal)	8	3	<ol style="list-style-type: none"> 1. Shri Mahesh Chand 2. Ms. Tushti Chopra 3. Shri Virender Singh 4. Shri R.C. Upadhyay (adhoc) 5. Smt. Latha Kumari Antherjanam (adhoc) 	5

26.	Junior Hindi Translator	2	1	1. SmtAsha Rani	1
27.	Documentation Assistant (Deputation post)	1	1	Vacant -1	-
28.	Steno –D	2	2	Vacant-2	-
29.	Upper Division Clerk	18	12	1.. Shri Laxman Singh Rawat (adhoc) 2. Smt. Mohini Negi (ad hoc) 3. Shri Kumar Vikas (ad hoc) 4. Shri Sunil Khangwal 5.Shri Krishan Kumar 6.Shri Ramesh (adhoc)	6
30.	Proof Reader	5	1	1. Shri Rajbir Singh 2. Shri Sushil Kumar 3. Shri Devender Kumar 4. Shri Mukhtiar Singh	4
31.	Copy Holder	7	-	Smt. Charajeet Kaur Shri Santosh Kumar Shri Ram Karan Mali Shri Amar Chand Sharma 5. Shri Rakesh Kumar (adhoc) 6. Shri Vinod Kumar (adhoc) 7. Shri Rajesh Bhandari (adhoc)	7
32.	Lower Division Clerk	6	5	Shri Ravi Dutt	1
33.	Chauffer	4	-	1. Shri Brij Kishore Vyas 2. Shri G.C.Joshi 3. Shri Dharamvir Singh 4. Shri Satish Chander	4